

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 02/08/2022**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at Fire Station 1, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input type="checkbox"/>	Mr. Andrew Mulder	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. John Kremer	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Hemme	
<input checked="" type="checkbox"/>	Mr. Eric Collins	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kremer	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Collins	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

CHANGES TO AGENDA:

None

MINUTES:

MOTION was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from January 11, 2021. **MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

1. Future Port Operations—Chairman Lunde

Item withdrawn.

NEW BUSINESS:

1. Harbor Rates Discussion

Acting Director Hilson reviewed his memorandum to the Port and Harbors Advisory Board included in the meeting materials. Key points he highlighted were:

1. Harbor Reserves are lower than the required \$1.6M, and
2. We have no viable way to fund a Capital Improvement Program from Harbor Funds, and
3. Costs of services (water, sewer, trash, etc.) provided by the Harbors has significantly outpaced revenue.

He reviewed proposed approach in the memorandum, and opened the floor for questions or comments from the board.

Discussion followed.

MOTION was made by Collins that the Port and Harbors Advisory Board give direction to staff to develop language to forward to the City Council in support of the City of Ketchikan approaching the Ketchikan Gateway Borough (KGB) in reference to subsidization of the City's harbors from KGB's port funds similar to the City of Ketchikan's subsidization of the harbors. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

2. Derelict Vessel Action Plan— Chairman Lunde

Item withdrawn.

Director's Report:

In addition to items covered in the Director's Report, Acting Director Hilson noted that hiring for port security operations has begun, and that there is not as large of an applicant pool as in years prior.

Board member Collins inquired about the leveling of the floats at Hole In The Wall. Staff will follow up and update the board at the next meeting.

Board member Collins inquired about the spring cleanup of the floats. Staff will follow up and update the board at the next meeting.

FUTURE AGENDA ITEMS:

Board member Collins inquired about the billing software used at Port & Harbors and voiced complaints that he and other harbor users have. He requested staff create a proposed motion to acquire new marina software this year, rather than in 2023 when the software has been proposed to be budgeted. Staff acknowledged.

BOARD MEMBER COMMENT

Mr. Tim Hemme: Welcome to our new member.

Mr. Eric Lunde: I look forward to staff coming back with more information.³

Mr. Rod Bray: Hello to the new board member, and thanks for showing up. I hope to hear more from you. I look forward to the discussion about stuff being stored on the floats, I know that it is addressed in the code. Good meeting.

Mr. Jim Castle: Good meeting.

Mr. Mark Flora: Good meeting, thank you.

Mr. Andrew Mulder:

Mr. John Kremer: It was a good meeting. I have recommendations that I would like to go over, and I think we need staff recommendations in their own words because they are the experts and go through the day to day struggles of running a harbor. I think we need to identify issues and concerns and raise rates appropriately. I also think we need to look at the size class rate structure, and start tackling this. I also think the borough

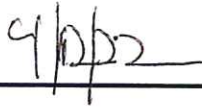
needs to be brought into the picture.

Mr. Steve Wilsie: Good meeting, thanks.

Mr. Eric Collins: Good meeting and discussion and thank you for the staff input. I appreciate the input.

ADJOURNMENT:

MOTION TO ADJOURN was made by Collins at 9:37 p.m. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**



Chair/Vice Chair Signature

Date